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## **TRAINING OVERVIEW**

**CERTIFICATE IV GOVERNMENT (FRAUD CONTROL)**

**PSP40604**



## **ED FRENCH & ASSOCIATES**

Training, Development & Placement Services since 1990  
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## TRAINING OVERVIEW

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#### PSP40604

### Introduction

The **Australian Institute of Private Detectives** is the leading representative body for Private/Commercial Investigators in Australia and is a proactive organisation working for the benefit of its members, their clients (Government and Coporates), as well as the general public.

We recently introduced the National Code of Practice for Private Investigators in Australia (see [www.aipd.com.au](http://www.aipd.com.au)) and are consistently addressing the ongoing professional development of commercial investigation practitioners thought consultation with stakeholders and related industries such as the safety, security, fire protection industries.

The AIPD over the past few years has carefully selected the most reputable Registered Training Organisations (RTO's) with peak performing professional histories in specialist portfolios of training in order to provide members access to a cost effective but professional level of training development.

Our selected RTO for Commercial and Government Investigation related courses is **Ed French & Associates**. Ed French & Associates are a highly reputable RTO and one of the longest established RTO's in the Investigation & Security field. The AIPD, through it's licensing arrangements with Ed French & Associates are now able to offer members training from the Public Service PSP04 and the Asset Security PRS03 Training Packages. These packages are Nationally Accredited Training certified by the Vocational Education Training & Assessment Scheme in Australia often known as the Australian Quality Training Framework.

This specialist qualification covers the competencies required to prevent and detect fraud.

### Entry Requirements

There are no pre requirements to enrol for this training. Candidates must possess basic reading and writing skills sufficient to read and complete clear simple statements and reports.

### Training & Employment Pathways

Provide knowledge and skills required to become a professional Investigator to work in Government Departments / Agencies and private enterprise. Candidates can then go onto gain a Diploma in Government Fraud Control / Advanced Diploma of Government Management - Fraud Control Management Stream. **Note:** Consult with RTO for more details on training.

### Certification

Successful candidates receive a FULL QUALIFICATION in Certificate IV in Government (Fraud Control). This Qualification is Nationally recognised and transportable between Australian States.

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### State Licencing Body

**Licence** - Persons must be over 18 years to apply for their licence and this process varies from state to state.

### Materials supplied to candidate

Candidates receive material to assist with their training eg. Candidate Manual & Question Book, Competency checklist, Role plays & scenarios, Case Studies plus more.

**Content** – 15 required & 4 electives to achieve a Full Qualification.

### Units of Competency

These units are common to Certificate IV Government (Investigations) PSP41504.





### Required Units

<b>PSPETHC401A</b>	Uphold and support the values & principles of public service	<input checked="" type="checkbox"/>
<b>PSPGOV402B</b>	Deliver & monitor service to clients	
<b>PSPGOV408A</b>	Value diversity	
<b>PSPGOV412A</b>	Use advanced workplace communication strategies	<input checked="" type="checkbox"/>
<b>PS9GOV422A</b>	Apply government processes	
<b>PSPLEGN401A</b>	Encourage compliance with legislation in the public sector	<input checked="" type="checkbox"/>
<b>PSPPOL404A</b>	Support policy implementation	

### Specialised required units

<b>PRPFRAU401B</b>	Monitor data for indicators of fraud	
<b>PSPFRAU407B</b>	Conduct fraud control awareness sessions	
<b>PSPREG415A</b>	Receive and validate data	<input checked="" type="checkbox"/>
<b>PSPREG416A</b>	Conduct data analysis	<input checked="" type="checkbox"/>

## Electives

<b>PSPOHS301A</b>	Contribute to workplace safety	
<b>PSPREG411A</b>	Gather information through interviews	
<b>PSPREG412A</b>	Gather and manage evidence	
<b>PSPREG404C</b>	Investigate non-compliance	

These electives reflect the responsibilities of the individual and the job skills required for effective performance and are assessed in conjunction with the following units from PRS30303 Certificate III Investigative Services.

<b>PR SIS301A</b>	Determine method of investigation
<b>PR SIS306A</b>	Gather information by factual investigation
<b>PR SIS307A</b>	Conduct interviews and take statements
<b>PR SSO311A</b>	Prepare and present evidence in court

### Note:

The **Certificate IV in Government – Investigations PRS41504** and **Certificate IV in Government - Fraud Control PRS40604** are gazetted educational qualification requirement of the Federal Government under the Public Service Training guidelines to be met by ALL persons who are involved in any investigation process. This includes, fraud managers, internal investigators, section heads, field agents, investigation officers who vet investigation related reports, and so on. These two courses replace the single previous course Certificate IV in Government - Fraud Control (Investigations) PRS40499. See also National Code of Practice for Investigators in Australia at [www.aipd.com.au](http://www.aipd.com.au)

To register your interest in this course please download & complete the [Online Registration Form](#) at [www.aipd.com.au](http://www.aipd.com.au)

Note: AIPD Courses offered under license

## AIPD

All States please call :

John Bracey President on **(02) 9975-6430** or Alan Crothers Director Training/OH&S on 0408 271 934

**For Further information**