




NTIS Code 50036



 CERTIFICATE III in FINANCIAL SERVICES (MERCANTILE AGENTS) COURSE NO. FNS30404		
FNSICIND301A	Work in the financial services industry	Core
FNSICGEN301A	Communicate in the workplace	Core
FNSICGEN302A	Use technology in the workplace	Core
FNSICGEN304A	Apply health & safety practices in the workplace	Core
FNSMERC304A	Locate subjects	Core
FNSICORG302A	Prepare reports for management	Core
FNSICIND401A	Apply principles of professional practice to work in the financial services industry	Core
FNSICGEN404A	Resolve disputes	Core
DEBT COLLECTION REQUIRED ELECTIVES		
FNSMERC301A	Collect debts	Required Elective
FNSMERC303A	Serve legal process	Required Elective
FNSMERC401A	Develop and document case recommendations	Required Elective
FNSMERC402A	Initiate legal recovery of debts	Required Elective
FNSCONV503A	Establish, manage and administer trust accounts	Required Unit for Master License in NSW
* Plus One further Elective Unit from this Course Package		
REPOSSESSION OF GOODS		
FNSMERC302A	Repossess property	Required Elective
FNSMERC301A	Collect debts	Required Elective
FNSMERC303A	Serve legal process	Required Elective
* Plus TWO further Elective Units from this Course Package		
PROCESS SERVING		
FNSMERC302A	Repossess property	Required Elective
FNSMERC301A	Collect debts	Required Elective
FNSMERC303A	Serve legal process	Required Elective
* Plus TWO further Elective Units from this Course Package		

The AIPD offers this course members and non members. This course and the various individual Units are now required to practice in the specific roles of Debt Collection – Process Serving – Repossession of Goods. RPL (Recognition of Prior Learning) Unit credits are available to persons who have experience in the Commercial Agent industry.

Note: The above Certificate III replaces the previous Certificate III in Financial Services (Commercial Agency Practice). Persons holding this course will have access via RPL for various units of the new course. The abovestated Units are now required in NSW under the new CAPI Licensing requirements. This qualification should be held by all persons involved in the Debt Collection process, Repossession of Goods whether working in a large company in this role or operating as an independent contract provider and also for process servers.

To register your interest in this course please complete the Online [Enquiry Registration Form](http://www.aipd.com.au) at www.aipd.com.au

Note: Courses offered under license.